

PROPERTY & RECREATION COMMITTEE MEETING MINUTES
May 19, 2025

The Property & Recreation Committee of the St. Clair County Board met in the County Board Conference Room on May 19, 2025. The meeting was called to order by Chairman Jana Moll at 5:30 p.m.

Members Present:

Jana A. Moll, Chairman
Lonnie Mosley, Asst. Chairman
Courtney Moore
Scott Tieman
Kenneth Sharkey
Sue Gruberman

Members Absent:

Steve Gomric, Excused

Others Present

Mark Kern, County Board Chairman
Sami Gruberman, County Board Office
Brian Buehlhorn, County Parks Supervisor
Herb Simmons, Director 911/EMA

The Pledge of Allegiance was recited.

Roll Call was taken.

There were no public comments or questions.

A motion was made by Mr. Mosley and seconded by Mr. Sharkey to approve the Minutes from the April 21, 2025 meeting. Motion passed unanimously.

Ms. Gruberman gave the Revenue Report. Revenue share for Property and Recreation for April 2025 is \$122,594.16. MEPRD's share for this period is \$61,297.08. Cash balance for the Property and Recreation Committee is \$1,227,447.73.

A motion was made by Mr. Tieman and seconded by Mr. Sharkey to approve the Revenue Report given by Ms. Gruberman. Motion passed unanimously.

Ms. Gruberman summarized the following Committee reports:

- Various Park Sites: Brian Buehlhorn's report of visits to the various park sites.
- Trinity Services: Sarah at Trinity Services reported on May 19, 2025 that the residents are cleaning up at Silver Creek Preserve two to three days a week as weather permits. Pizzas were last delivered on May 2.
- St. Clair County Parks Grant Commission: Cycle 30 requests for payments have been processed during the last month on various projects.
- 2019 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2021 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2022 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2024 Special Park Projects: Requests for payments have been processed during the last month on various projects.

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Mr. Buehlhorn reported the following:

- Additional Maintenance: Machine Shop Rd. property being mowed every other week, Animal Control off leash area mowed once a week.
- Silver Creek: Closed due to flooding May 5th.
- St. Ellen: Talking with O'Fallon about when we should remove restroom services.
- Seasonal Help: Job opening posted online.
- Park Entry Gates: Waiting on consulting estimate on drafting necessary documents and bid package to proceed.
- Additional Topic: Talk about joining an association for Park & Recreation. The parks page made a post to honor the service project Gage Lang completed at Foley Park.

A motion was made by Mr. Sharkey and seconded by Ms. Gruberman to approve the Committee Reports given by Ms. Gruberman and Mr. Buehlhorn. Motion passed unanimously.

A motion was made by Mr. Tieman and seconded by Mr. Mosley to adjourn the meeting at 5:36 p.m. Motion passed unanimously.

Respectfully submitted,

Jana Moll, Chairman
Property and Recreation Committee